Wilsonville Public Library
Community Bulletin Board Policy
Approved December 1, 2010

As part of its mission to be a focal point for community information, the Wilsonville Public Library provides the Community Bulletin Board and distribution rack for passive display of material. This area is intended to provide access to the following types of material:

- **City of Wilsonville and other government notices;**
- **Notices and publications from non-profit organizations;**
- **Local school or college information and catalogs;**
- **Non-partisan political information; and**
- **Free publications with editorial content (newspapers, magazines, etc).**

It is not intended for distribution of:

- **Strictly commercial material (i.e., sales catalogs, for sale notices, etc.);**
- **Partisan political material (i.e., 'vote for ... ' , petitions, etc.);**
- **Postings by individuals; and**
- **Postings larger than 11" X 17" or publications larger than 17" X 22".**

All material must meet the guidelines established and <u>must be approved</u> by staff for posting or distribution. Items not approved may be discarded.

Limited space to post notices and distribute free publications shall be allocated to organizations based upon the following order of priority, and publications from lower priority organizations may be removed to make room for publications from higher priority organizations:

1. **City of Wilsonville Agencies**
2. **Groups conducting business for or whose missions are to directly benefit City services (i.e., Citizen Advisory Committees, the Wilsonville Friends of the Library, the Wilsonville Public Library Foundation, etc.)**
3. **Other public agencies, schools and colleges**
4. **Non profit groups having 501C status under the IRS Code engaged in business within the City of Wilsonville**
5. **Individuals or groups sponsored by groups identified in 4, above.**
6. **Sponsors of events that further City of Wilsonville goals and objectives.**
7. **Sponsors of events that provides services that the City of Wilsonville would otherwise provide.**
8. **Non-City of Wilsonville non-profit (510C status) groups**
9. **Commercial organizations distributing free publications.**

Within the above guidelines the Library will not limit material based on viewpoint, beliefs, or affiliations; and posting or distribution of material does not indicate Library endorsement.